

Form No.III

**APPLICATION FOR RECOGNITION OF EXISTING UN RECOGNIZED
SCHOOL/FOR PERMISSION TO OPEN NEW SCHOOL/UP-
GRADATION OF EXISTING RECOGNIZED SCHOOL.**

(See Rule 14 sub rule (10), (14))

To

The Assistant Educational Officer,
(Name of District and Sub District)
VELIYAM, KOLLAM.

Sir,

I forward herewith an application in Form No.3, in compliance with the norms and standards specified in the Schedule of the Right of Children to Free and Compulsory Education Act, 2009 for obtaining permission to open a new school/for up-gradation of existing recognized school known asSIDDHARTHA CENTRAL.....school having classes fromI..... toVII.....run bySIDDHARTHA FOUNDATION, KOLLAM (Q.81/04)..... education agency since.....2008.....(year of starting the school).

Yours faithfully,


Chairman of Managing Committee/Manager.

Enclosures:.....36.....Nos.Place: AMBAKAMKUNNUDate: 17.08.2018

Form No.III

**APPLICATION FOR RECOGNITION OF EXISTING UNRECOGNISED
SCHOOL**

(Under rule 14 sub-rules (10) and (14))

**UP-GRADATION OF EXISTING RECOGNIZED SCHOOL/
PERMISSION TO OPEN NEW SCHOOL**

PART I

A. GENERAL INFORMATION

1. Name of applicant (a) Designation (if any) (b) Address (c) Phone No. (Off.) (Resi.)	U. SURESH SECRETARY, SIDDHARTHA - FOUNDATION, (Q81/04) NEDUMPANA P.O., KOLLAM 0474-2670788 (Off) 0474-2562054 (Res)
2. Whether the application is for (a) recognition of existing unrecognized school-Yes/No (b) Up-gradation of existing recognized school-Yes/No (c) Permission to open new school- Yes/No	(a) RECOGNITION OF EXISTING UNRECOGNIZED SCHOOL.
3. Whether Individual/Corporate Management/Education Agency/Society/Trust	SOCIETY.
4. Name and address of the agency seeking recognition/Up-gradation	SIDDHARTHA FOUNDATION, NEDUMPANA P.O. (Q81/04) KOLLAM.
5. (a) Whether it is recognized or not (if recognized state Recognition No. & Year) (b) Standards already recognized (c) Standards for which recognition in now sought	(a) YES, Q81/04.2004 (c) STANDARDS IN WHICH REGISTRATION IS NOW SOUGHT. I-VII
6. Period until which registration of the Agency is valid	MAY 2019
7. Whether there is a proof of non proprietary character of the Trust/Society/Managing Committee/Educational Agency/Committee supported by list of members with their address on an affidavit in copy	YES REGISTERED UNDER TRAVENTORE COCHIN LITERARY SCIENTIFIC AND CHARITABLE ACT 1955.
8. Number of schools under the Agency	2

9. Name-official address of the Manager/President/Chairman of the school (a) Designation (b) Address (c) Phone No. (Off.) (Res.)	U. SURESH MANAGER MADHAVA SADAN NEDUMPANA. P.O KOLLAM - 691576 0474-2670788 (OFF) 0474-2562054 (Res)
10. Location of the school (i) District (ii) Taluk (iii) Block (iv) Village	KOLLAM KOTTARAKKARA CHADAYAMANGALAM. ELAMADU
11. Location with respect to neighboring schools as per enclosed sketch plan of the locality with names of all the schools with in a radius of 3Kms of the proposed site and the distance from it. The distance from the nearest cemetery or cremation ground or slaughter house.	Taluk Distance from Village the proposed site of school LP 3KM UP 2KM HS 4 KM
12. Class and grade of school with highest standard of instruction intended (a) Whether new or in continuation of the existing school. (b) Date on which it is proposed to open the school.	<u>X</u> CONTINUATION. N/A
13. Reason for opening the school - Here furnish details of child census conducted by the local authority/SSA - Justify educational need of the area concerned - Whether such educational need is certified by the AEO and the local authority	LACK OF EDUCATIONAL INSTITUTIONS CAPABLE OF PROVIDING CENTRAL BOARD OF SECONDARY EDUCATION (CBSE) PRESCRIBED SYLLABUS
14. Whether the school will be open to all the classes of the community	YES
15. (a) Nature of tenure of ownership of the property (b) Whether the applicant proposes to acquire the land for the school and if so when (c) Extent of land of the existing school which is proposed to be upgraded.	OWN LAND. 1 ACRE 56 CENTS

(d) Does this school have its own building or is it running in a rented building	YES, OWN BUILDING
(e) Whether the school building or other structures or the grounds are used only for the purpose of education and skill development	YES
(f) Total area of the school property (in sq. meters) with Survey No./Village/Taluk	PLEASE SEE ATTACHED LAND CERTIFICATE
(g) Built in area of the school (in sq. meters)	666 sq.m.
(h) Specify whether shift or sessional system is followed.	SESSIONAL
16. Details of the guarantees, the applicant can give in support of his ability to conduct the school successfully from the financial point of view. (a) Land (b) Landed property for school (c) Nature of accommodation (d) Cash-deposits (e) Other guarantees.	b) LANDED PROPERTY FOR SCHOOL
17. Whether the applicant is already the educational agency of any other recognized institution under the Educational Department and if so the name of that institution.	YES. SIDDHARTHA CENTRAL SCHOOL - SENIOR SECONDARY AFFILIATED TO CBSE, DELHI Code no: 930720) PALLIMON (P.O), KOLLAM
18. Whether the applicant is prepared to furnish cash security required by he department	YES
19. Whether the applicant intends to run school as an aided or as a recognized school	RECOGNIZED
20. Whether the applicant or if corporate, any member has been convicted of an offence involving moral turpitude by a court of law, if so give details.	NO
21. Whether the applicant is prepared to absorb qualified teachers/non-teaching staff who are eligible for protection and who have been retrenched from any of the Govt. Aided HSS/HS/UP/LP schools in the revenue district in which	NO

the applicant proposed to open/upgrade the school and if so whether an agreement to that effect has been furnished.	
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PART II

B. SCHOOL DETAILS

1. Name of the proposed school with school code (if any)	SIDDHARTHA CENTRAL SCHOOL
2. Year and date of opening the school/proposed date	JUNE 1, 2008
3. Academic session classes fromI..... toVII.....	
4. School Timings	09:15 AM - 03:20 PM
5. District	KOLLAM
6. Postal Address	KAITHAYIL, NETTAYAM P.O, AMBALAM
7. Grama Panchayat /Municipality/Corporation	ELAMADU
8. Taluk	KOTTARAKKARA
9. Block	CHADAYAMANGALAM
10. Name of Education Sub District (AEO)	VELIYAM
11. Name of Education District (DEO)	KOLLAM
12. Pin code	691537
13. Phone No. with STD code	0474 : 2670788
14. Fax No.	0474 : 2670788
15. E-mail address	siddha.ambalam@yahoo.com
16. Nearest Police Station	POOYAPPALLY.
17. Medium of Instruction	ENGLISH
18. Whether Malayalam is taught as a language for all students	YES
19. Type of school (specify entry and exit classes)	SECONDARY (CLASS I-X)
20. If aided, the name of agency and percentage of aid	NO
21. Fees charged in each standard	PLEASE FIND ANNEXURE

PART III

C. ENROLLMENT STATUS

Class	No of sections	No. of students	
		Boys	Girls
1. Pre-primary	4	53	61
2. I-V	8	124	135
3. VI-VIII	2	17	17

4. No. of students from weaker and disadvantaged section admitted under section 12(1) (c) in pre-primary and class I	N/A		
5. Whether the Unique Identification Number and biometric details of each student is maintained in the school	YES LIST ATTACHED		

PART IV

D. INFRASTRUCTURE DETAILS AND SANITARY FACILITIES

Room	Number	Average Size (in m ²)
1. Classroom	14	36.6
2. Office room-cum-store room-cum-Headmaster Room	2	36.6
3. Whether any classes are conducted in thatched buildings.	NO	
4. No. of rooms used for purposes other than teaching (different clubs and co-curricular activities)	1	36.6
5. Resource Room	1	36.6
6. Kitchen-cum-store	1	26
7. Area of Playground (in m ²)		11,600 m ²
8. Type and number of drinking water facility	WELL & 2 WATER PURIFIER+TAP	
9. Sanitary Conditions:		
(i) Lavatories and Urinals	14	60
(ii) Number of Urinals/Lavatories Separately for boys with water supply	6	30
(iii) Urinals/Lavatories separately for girls with water supply	6	30
10. Specify facilities provide for disposal of waste (compost pit, biogas plant etc.)	COMPOST PIT	

PART V

E. OTHER FACILITIES

1. Whether all facilities have barrier free access	NO, GATED FACILITY.
2. Teaching Learning Material (attach list)	ATTACHED
3. Sports and Play equipments (attach list)	ATTACHED
4. Book in Library	LIST ATTACHED

- Books (No. books) 3000 - Periodicals/Newspapers 6
5. Laboratory Facilities: <i>1 to 5 list attached</i> (1) Science (list of equipments) (2) Information and Communication Technology (computer, LCD etc) (3) Language Laboratory (equipments) (4) School Science (equipments, collections) (5) Mathematics (equipments, collections)

PART VI

F. INCOME AND EXPENDITURE

Total Income and Expenditure during last 3 years surplus/Deficit

Year	Income	Expenditure	Surplus	Deficit
2015-'16	17,82,140	17,54,215	27,925	—
2016-'17	29,83,056	29,83,056	—	—
2017-'18	56,37,034	56,37,034	—	—

PART VII

G. PARTICULARS OF TEACHING STAFF

1. Teachers in primary/Upper Primary exclusively (details of each teacher separately) *Details attached*

Teacher Name (and UIN when available)	Fathers/Spouse Name	Date of Birth
Academic Qualification	Professional Qualification	Teaching Experience
Class/subject Assigned	Appointment date	Trained or Untrained
Basic knowledge/in computer application	Salary assigned	Whether the stipulations in Rule 18 are observed

2. Teachers in Both Elementary and Secondary (details of each teacher separately)

Teacher Name (and UIN when available)	Fathers/Spouse Name	Date of Birth
Academic Qualification	Professional Qualification	Teaching Experience
Class/subject Assigned	Appointment date	Trained or Untrained
Basic knowledge/in computer application	Salary assigned	Whether the stipulations in Rule 18 are observed

3. Head Teacher

Teacher Name (and UIN when available)	Fathers/Spouse Name	Date of Birth
Academic Qualification	Professional Qualification	Teaching Experience
Class/subject Assigned	Appointment date	trained or Untrained
Basic knowledge/in computer application	Salary assigned	Whether the stipulations in Rule 18 are observed

PART VII

H. CURRICULUM AND SYLLABUS

1. Details of curriculum & syllabus followed in each class (upto VIII)	NCERT SYLLABUS
2. System of pupil assessment	PERCENTILE SYSTEM
3. Details of arrangements of remedial coaching and special training	SUBJECT ENRICHMENT CLASSES
4. Number of academic inspections by Assistant Educational Officer, District Educational Officer/other educational authority during the last academic year	N/A

PART IX

I. CLASSWISE DETAILS OF STUDENTS

Sl. No.	Name of the students	Unique Identification No.	standard	Name and address of the parent
Please find the attached list.				

- (j) Certified that the school has also submitted information in electronic form to the Assistant Educational Officer and in the data capture format of District Information System of Education (DISE) of SSA along with this application.
- (k) Certificate that the school is open to inspection by any officer authorized by the state Government.
- (l) Certified that the school undertakes to furnish such reports and information as may be required by the Assistant Educational Officer from time to time and complies with such instructions of the State Government and the Assistant Educational Officer to secure the continued fulfillment

of the condition of recognition or the removal of deficiencies in working of the school.

- (m) Certified that records of the school pertinent to the implementation of this Act shall be open to inspection by any officer authorized by the Assistant Educational Officer and the school shall furnish all such information as may be necessary to enable the State Government or the Local Body to discharge its obligations to State Legislature/Grama Panchayath/Municipal Corporation as the case may be.
- (n) Certified that no unrecognized classes are being run within the premises of the school or out side in the same name of school.
- (o) Certified that the school buildings or other structures or the grounds are used only for the purpose of education and skill development.
- (p) Certified that the school is run by a society registered under the Societies Registration Act, 1860 (21 of 1860), or a public trust constituted under any law for the time being in force.
- (q) Certified that the school is not run for profit to any individual, group or association of individuals or any other persons.
- (r) Certified that the accounts shall be audited and certified by a Chartered Accountant and proper accounts statements prepared as per rules. A copy of each of the statements of Accounts shall be sent to the Assistant Educational Officer, every year.

Declaration

I, solemnly declare that all the information furnished above are true.

On behalf of the management of the school, I hereby declare that the school fulfills all the conditions specified in the Right to Education Act, 2009 and the Rules there under and I promise to comply with all the conditions relating to the recognition of schools affording public Instruction and other matters which are laid down in the RTE Act and the Rules under it.

Place:- AMBALAMKUNNU.

Date: 17.08.2018.


 Manager
 Siddhartha Central School
 Ambalamkundu
 Educational Agency or Manager